



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Jamie L. Rhee  
Chief Procurement Officer

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October 14, 2009

Lorraine Richardson, President  
Utility Pipe Supply, Inc.  
1004 Rail Drive  
Woodstock, Illinois 60098

Annual Certificate Expires: November 1, 2010  
Vendor Number: 53289168

Dear Ms. Richardson:

We are pleased to inform you that **Utility Pipe Supply, Inc.**, has been certified as a **Women Owned Business Enterprise (WBE)** by the City of Chicago. This WBE certification is valid until **November 1, 2014**; however your firm must be re-validated annually. Your firm's next annual validation is required by **November 1, 2010**.

As a condition of continued certification during this five year period, you must file a **No-Change Affidavit within 60 days prior** to the date of expiration. Failure to file this Affidavit will result in the termination of your certification. **Please note that you must include a copy of your most current Federal Corporate Tax Return.** You must also notify the City of Chicago of any changes in ownership or control of your firm or any other matters or facts affecting your firm's eligibility for certification.

The City may commence action to remove your firm's eligibility, if you fail to notify us of any changes of facts affecting your firm's certification or if your firm otherwise fails to cooperate with the City in any inquiry or investigation. Removal of eligibility procedures may also be commenced, if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in the City's Directory of Minority Business Enterprises and Women Business Enterprises in the specialty area(s) of:

**Supplier and Distributor of Water and Sewer Underground Utility Products; Electrical Apparatus and Equipment, Wiring Supplies and Related Equipment Merchant Wholesalers; Hardware Merchant Wholesalers; Plumbing and Heating Equipment and Supplies (Hydronics Merchant Wholesalers)**

Your firm's participation on City contracts will be credited only toward WBE goals in your area(s) of specialty. While your participation on City contracts is not limited to your specialty, credit toward WBE goals will be given only for work done in the specialty category.

Thank you for your continued interest in the City's Minority and Women Business Enterprise Programs.

Sincerely,

Mark Hands  
Managing Deputy Procurement Officer

MH/cc

**IL UCP HOST: IDOT**  
(Revision of Certification Status dated 10-9-09)

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