



Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

January 16, 2013

CERTIFIED-RETURN RECEIPT REQUESTED

Ms. Lorraine M. Richardson
Utility Pipe Supply, Inc.
P. O. Box 731
Woodstock, IL 60098

Dear Ms. Richardson:

The Illinois Department of Transportation (IDOT) has approved the "No Change Affidavit" for Utility Pipe Supply, Inc., Inc. and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

In order to remain certified and in good standing, you must annually submit a No Change Affidavit. IDOT will send an affidavit form 60 days prior to the firm's next anniversary date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises (bureau) within 30 days of the change.

Note: Pursuant to 49 CFR Part 26.83(i), whenever there are any changes in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at 217/782-5490.

Sincerely,

A handwritten signature in cursive script that reads "Frank W. McNeil".

Frank W. McNeil, Director
Office of Business and Workforce Diversity